

**Wilton-Lyndeborough Cooperative
Policy Committee Meeting
September 8, 2021
Wilton-Lyndeborough Cooperative MS/HS**

I. Call to order at 7:00PM in WLC Media room, Brianne Lavallee, and Paul White were present, Tiffany Cloutier-Cabral, Peter Weaver and Kristie LaPlante joined remotely.

II. Approve Previous Minutes: postponed until next meeting.

III. Old Business:

i. DAF-4 discussion was had regarding Food Service Coordinators review, no feedback has been received at this time. Policy will be reviewed by committee for next meeting's approval.

IV. New Business:

- i. CA discussion was had regarding review, no changes indicated at this time.
- ii. CB discussion was had regarding review, no changes indicated at this time.
- iii. CB-R discussion was had regarding review, no changes indicated at this time.
- iv. CBI- discussion was had regarding review, Tiffany Cloutier-Cabral suggested we align policy with Principal Policy to include a mid-year review for the first three years of employment, Paul White agreed. Consensus of the committee to make the proposed change and send it to the School Board for approval.
- v. CBI-R discussion was had regarding policy. A suggestion was made that we should align policy with policy CBI; Consensus of committee to make the proposed change and send it to the School Board for approval.
- vi. CCB discussion was had regarding review, no changes indicated at this time.
- vii. CFA discussion was had regarding review, no changes indicated at this time.
- viii. CFA-R discussion was had regarding review, no changes indicated at this time.
- ix. CFB discussion was had regarding review, no changes indicated at this time.
- x. CFC discussion was had regarding review, no changes indicated at this time.
- xi. CH discussion was had regarding review, no changes indicated at this time.
- xii. CHA discussion was had regarding review, no changes indicated at this time.
- xiii. CHB discussion was had regarding review, no changes indicated at this time.
- xiv. CHCA discussion was had regarding review, no changes indicated at this time.
- xv. CHD discussion was had regarding review, no changes indicated at this time.
- xvi. CM discussion was had regarding review, no changes indicated at this time.

V. Adjustment to Agenda: Motion was made by Brianne Lavallee and seconded by Paul White to add Legislative Update information and grant audit information for discussion.

Roll call vote Tiffany Cloutier-Cabral, Paul White yes, Brianne Lavallee yes.

Discussion was had regarding the NHSBA legislative update webinar information, Policies in need of review for compliance were identified as follows: IK; IKF; IMBC; IGE; GBCD; JLCJA; JICD; DAF; JCA; IHCD/LEB; EEAEA; ACAC. Brianne Lavallee volunteered to review IK; IKF; IMBC; and IGE; Paul White volunteered to review GBCD; Tiffany Cloutier-Cabral volunteered to review policy JLCJA; discussion was had regarding having Sarah Edmunds review policy JICD since she had recently attended a seminar on the changes in discipline law, committee in agreement; policy DAF is already in the process of being updated so the committee will just review progress at next meeting; Peter Weaver volunteered to review policies JCA; IHCD/LEB; and EEAEA; Policy ACAC has already been reviewed and approved by the Board. Brianne Lavallee will provide copies of current policies as well as suggested updates from NHSBA to each volunteer. Brianne Lavallee

reviewed the grant audit report findings that identified the need to review and or adopt a Drug Free Workplace policy; Inventory Management Policy; Prohibiting the aiding and abetting of Sexual Abuse Policy; and a procurement policy and procedure. Discussion was had that some of the mentioned policies can be sent to the finance committee to have them assist the policy committee with review. Brianne Lavallee discussed she had proposed this in the Finance Committee and they have accepted the task. The additional policies will be reviewed at the next Policy Committee meeting; consensus was to move forward with the above plan.

VI. Public Comment: No public in attendance.

VII. Motion to Adjourn made by Paul White and seconded by Brianne Lavallee, roll call vote 3 yes 0 no. Meeting adjourned at 8: 03pm